



Position	Arable Biosecurity and Industry Relations Officer		
Reports to	Ivan Lawrie – General Manager Business Operations		
Company	Foundation for Arable Research (FAR)	Date:	August 2022
Head office:	Innovation Park, 185 Kirk Road, Templeton, Christchurch		

Our vision:

A vibrant and profitable arable sector producing healthy, value-added food, feed and seed for New Zealanders and the World

FAR's Core Values

- ❖ Excellence
- ❖ Independence
- ❖ Responsiveness
- ❖ Integrity
- ❖ Empathy

Purpose

The Foundation for Arable Research is a grower levy-funded organisation that conducts research, development and extension activities for the NZ arable sector. This includes agronomy, crop protection, environmental science, biosecurity, regulatory compliance and support for industry-wide advocacy and promotion. The position will support FAR's biosecurity readiness and response activities and industry-wide relationships.

As part of the Government Industry Agreement for Biosecurity Readiness and Response (GIA), representative groups of the arable industry (Foundation for Arable Research, United Wheat Growers, NZ Grain and Seed Trade Association, NZ Flour Millers Association, Federated Farmers Arable Group) have formed Seed and Grain Readiness and Response (SGRR), which is committed to working with government and other sector groups to provide readiness for and responses to biosecurity incursions. The appointee will provide administrative, operational and technical support to SGRR for its GIA-related activities. The appointee will also liaise with FAR research staff on on-farm-related biosecurity activities.

FAR has an extensive network of industry-wide and pan-sector connections and collaborations focused on a wide range of advocacy, promotional and profiling activities. The appointee will provide administrative and operational support to the GM Business Operations across a number of sector-specific initiatives (industry performance benchmarking, pan sector business initiatives, the promotion of NZ-grown arable products, new crop opportunities)

Roles and responsibilities	<ul style="list-style-type: none"> • to coordinate/assist with seed and grain/arable industry readiness activities for new and emerging biosecurity risks to the seed and grain industry and the implementation of programmes to manage these risks working closely with GM Business Operations and the Chair and board of SGRR. • to coordinate/assist with the technical delivery of seed and grain/arable industry commitments under existing and new Government and Industry Agreements (GIA) for significant biosecurity risks to the seed and grain Industry. • Provide the necessary support to ensure the correct management pathways are in place to mitigate significant pest, weed and pathogen risks to the seed and grain Industry. • To provide assistance to GM Business Operations with arable industry advocacy and promotion of NZ seed and grains • To coordinate and organise meetings and assist with compiling agendas and meeting records. • Any other duties which may be reasonably required by staff from time to time during the course of FAR's business <p>The remuneration will be competitive and negotiated in relation to the individual's skills and experience.</p> <p>The position could be offered as a part-time or full-time position (0.6-1.0FTE) based at FAR's head office, Templeton.</p> <p>FAR operates in blocks of 6 years in relation to the referendum of growers and ongoing employment is reliant on the successful outcome of the 2023 grower levy referendum.</p>
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Health and Safety	<ul style="list-style-type: none"> • Compliance with FAR health and safety policies and procedures
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Relevant skills/qualifications	<ul style="list-style-type: none"> • A strong interest in the New Zealand primary industries with the opportunity to learn and be a part of the thriving arable sector. • An understanding of biosecurity and regulatory framework is desired, preferably with a background in plant science, agricultural science or agricultural commerce. • Ability to work in a team within rapidly changing situations, with the necessary drive to swiftly respond to any emerging issues. • Clear, analytical thinking allows for organising information and data into trends, patterns and workable solutions. • Contributes to defining objectives, planning activities and projects well in advance, and effectively managing time to achieve objectives within agreed timeframes and specifications. • Can write clear, succinct, and well-structured reports that meet the needs and understanding of the intended audience. • High level of interpersonal skills, which enables good relationships with a broad network of stakeholders both inside and external to the organisation, with the opportunity to develop presentation skills and undertake public speaking with self-confidence. • in blocks of 6 years in relation to the referendum of growers and
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Relationships	<p>External</p> <ul style="list-style-type: none">• SGRR board• MPI, Biosecurity NZ• Farmers and growers (and their industry representative groups)• Other sector organisations• Crown agencies• Government departments• Research providers <p>Internal</p> <ul style="list-style-type: none">• FAR GM Business Operations• FAR biosecurity researchers• FAR communications team• FAR Senior Management team
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